

ENTERPRISE ZONE COMMERCIAL/INDUSTRIAL PROJECT INFORMATION

---

**PART I – TO BE COMPLETED BY APPLICANT**

---

- A. Name of Applicant: \_\_\_\_\_
- B. Street Address: \_\_\_\_\_
- C. City: \_\_\_\_\_
- D. Name of Business/Company (if different from applicant): \_\_\_\_\_
- E. Street Address of Proposed Project: \_\_\_\_\_
- F. Boundaries of Proposed Project Area (Attach legal description of property if available or provide general description using streets, alleys, railroads, or other such features. Be sure to include any existing facilities which are to be incorporated into the project):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- G. Description of Proposed Project (Provide a general description of the proposed project including the general nature and purpose of improvements relating to any rehabilitation/remodeling of existing structures , new construction, major paving, or new equipment. Use an additional sheet if necessary):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- H. Number of Full-Time Equivalent Jobs Presently at Project Location:  
Professional \_\_\_\_\_ Skilled \_\_\_\_\_ Unskilled \_\_\_\_\_ Total \_\_\_\_\_
- I. Number of Jobs to be Retained as a Result of this Project:  
Professional \_\_\_\_\_ Skilled \_\_\_\_\_ Unskilled \_\_\_\_\_ Total \_\_\_\_\_
- J. Number of Full-time Equivalent Jobs to be Created within 24 months of Rehabilitation/Construction Completion as a Result of this Project:  
Professional \_\_\_\_\_ Skilled \_\_\_\_\_ Unskilled \_\_\_\_\_ Total \_\_\_\_\_
- K. Do you plan to use any Job Training Programs (i.e. JTPA, HITS, etc.) to provide training for new employees: YES \_\_\_\_\_ NO \_\_\_\_\_
- L. Current Estimated Cost of Improvements: (Provide breakout for appropriate categories):  
Remodeling/Rehabilitation \$ \_\_\_\_\_ Site Acquisition Costs \$ \_\_\_\_\_  
New Construction \$ \_\_\_\_\_ Total Est. Project Costs \$ \_\_\_\_\_
- M. Will project be financed in part through State/Federal Loan Program (i.e. CDAP, SBD, UDAG, etc.) If so, which program and amount:  
\_\_\_\_\_  
\_\_\_\_\_

N. Does this project involve a move from another location?  
Yes \_\_\_\_\_ No \_\_\_\_\_ If Yes, from what city and state?

\_\_\_\_\_

O. Estimated completion and occupancy date: \_\_\_\_\_

P. Signature of Applicant (or Applicant's Authorized Representative):

\_\_\_\_\_

Name

\_\_\_\_\_

Title

Q. Date \_\_\_\_\_

R. F.E.I.N. : \_\_\_\_\_

S. Illinois Unemployment Insurance Number: \_\_\_\_\_

---

**PART II – TO BE COMPLETED BY ZONE ADMINISTRATOR/CITY/COUNTY STAFF**

- A. Date Application Received by Zone Administrator/City/County Staff: \_\_\_\_\_
- B. Location of Proposed Project: Carmi \_\_\_\_\_ Unincorporated White County \_\_\_\_\_  
Grayville \_\_\_\_ Albion \_\_\_\_ West Salem \_\_\_\_ Unincorporated Area of Edwards Co. \_\_\_\_\_
- C. Date Certificate of Eligibility issued: \_\_\_\_\_ Certificate No. \_\_\_\_\_
- D. Construction Value of Project: \_\_\_\_\_
- E. Classification of Project: Commercial \_\_\_\_\_ Industrial \_\_\_\_\_ Other \_\_\_\_\_
- F. Date of Occupancy/Project Completion: \_\_\_\_\_
- G. Enterprise Zone Project No. Assigned: \_\_\_\_\_
- H. Confirmation of Project Data (Part II. A-G) and Location by Building Inspector/  
Zone Administrator

\_\_\_\_\_  
(Signature) Zone Administrator

\_\_\_\_\_  
Date

---

**CARMI-WHITE COUNTY ENTERPRISE ZONE  
CERTIFICATE OF ELIGIBILITY**

This document is intended to certify the status of the Industrial Project listed below as being located within the boundaries of the Carmi-White County Enterprise Zone. This document verifies the Industrial Project listed below is eligible for all the benefits applicable to the Carmi-White County Enterprise Zone.

NAME OF INDUSTRIAL PROJECT \_\_\_\_\_  
ADDRESS OR LEGAL DESCRIPTION \_\_\_\_\_

NAME OF OWNER AND/OR AGENT \_\_\_\_\_

By signing this document I swear the information that I have submitted is true and accurate. In making this signature I understand should the information be incorrect it could result in the elimination of my Industrial Project from the Enterprise Zone.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_  
(month) (year)

\_\_\_\_\_  
(signature of owner)

This Certificate of Eligibility has been presented to me with the proper signatures in place. I have made a reasonable effort and have determined the information presented, hereon, is accurate. The original copy of this certificate will be placed on file in this office. I have given one copy to the owner and/or agent of the business listed above and have forwarded one copy to the State of Illinois for proper processing.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_  
(month) (year)

\_\_\_\_\_  
Carmi-White County Enterprise Zone Administrator

Date Eligibility Established \_\_\_\_\_ **Certificate No.** \_\_\_\_\_  
Is Assumed Name Certificate attached? YES \_\_\_\_\_ NO \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_

**For exemption of Sales Tax for building materials to be used in the  
Carmi-White County Enterprise Zone.  
Form must be completed BEFORE exemption is given.**

**CARMI-WHITE COUNTY ENTERPRISE ZONE**

Sandra Irvine, Zone Administrator  
225 East Main Street Carmi, IL 62821  
Phone: 618-382-2700 Fax: 618-382-2755 E-mail: wedg@shawneelink.net

**CERTIFICATE OF ELIGIBILITY FOR SALES TAX EXEMPTION**

**Purchaser's Statement Sales Tax Exemption**

(1B) The undersigned purchaser hereby declares that the building materials herein purchased will be physically incorporated as real property exclusively into real estate located within the Carmi-White County Enterprise Zone for the project. For certification that specific property is located within the Carmi-White County Enterprise Zone contact the zone office above.

1. LOCATION: ( ) Carmi ( ) Unincorporated White County ( ) Grayville  
( ) Albion ( ) West Salem ( ) Unincorporated Edwards County

\_\_\_\_\_  
2. Contact Person 3. Phone

\_\_\_\_\_  
4. (2A) Project Street Address 5. (2A) City or Village

\_\_\_\_\_  
6. (4B) Material Description or Invoice Number(s) and Date of Purchase (5B)

\_\_\_\_\_  
7. PRINT Name of Purchaser 8. Firm or Employer of Purchaser

\_\_\_\_\_  
9. (5B) Signature of Purchaser 10. Date

**RETAILER SECTION**

\_\_\_\_\_  
11. Retail Employee Signature 12. Retail Business Name

\_\_\_\_\_  
13. PRINT Name of Employee 14. Address of Retail Business

(1A, 1C, 2C, 3C, 4C, 5C, 6C) The building project identified in this Certificate meets all the requirements for the building material exemption contained in the enterprise zone ordinance of the jurisdiction in which the building project is located.

CERTIFIED BY: (3A) \_\_\_\_\_ EZ Administrator Date: \_\_\_\_\_

NOTICE TO RETAILERS: Retailers are authorized and may exempt the State of Illinois' and local sales tax of 6.25% on the above referenced material(s) if the sale is for building materials for physical incorporation into real estate in an Illinois enterprise zone and if the exemption is to the extent authorized by ordinance by the municipality or county that created the enterprise zone into which the building materials will be incorporated. The sales tax covered hereunder is recorded as a deduction on the sales tax return (ST-1). Retailers should keep a copy for their records of the invoice(s) noted on the above statement and a copy of this Certificate/Purchaser's Statement.

NOTICE TO PURCHASER: Once you have completed the top half of this form, it can be duplicated to provide a copy to each retailer from whom you make eligible purchases.

**Required Content - Illinois Enterprise Zone  
"Certificate of Eligibility for Sales Tax Exemption"  
"Purchaser Statement"**

Public Act 92-0779 (SB1760 Enrolled) Section 5k. Building material exemption:

*This language sets forth the requirement that a "Certificate of Eligibility for Sales Tax Exemption be issued by the zone administrator to meet the "qualified sale" requirement in order for the retailer to be allowed to deduct the receipts of sales tax.*

"Each retailer who makes a qualified sale of building materials to be incorporated into real estate in an enterprise zone established by a county or municipality under the Illinois Enterprise Zone Act by remodeling, rehabilitation or new construction, may deduct receipts from such sales when calculating the tax imposed by this Act. For purposes of this Section, "qualified sale" means a sale of building materials that will be incorporated into real estate as part of a building project for which a Certificate of Eligibility for Sales Tax Exemption has been issued by the administrator of the enterprise zone in which the building project is located. To document the exemption allowed under this Section, the retailer must obtain from the purchaser a copy of the Certificate of Eligibility for Sales Tax Exemption issued by the administrator of the enterprise zone into which the building materials will be incorporated."

***92-0779 further requires that "The Certificate of Eligibility for Sales Tax Exemption must contain:"***

1. (1A) a statement that the building project identified in the Certificate meets all the requirements for the building material exemption contained in the enterprise zone ordinance of the jurisdiction in which the building project is located.
2. (2A) the location or address of the building project, and
3. (3A) the signature of the administrator of the enterprise zone in which the building project is located.

***92-0779 further requires that "In addition, the retailer must obtain certification from the purchaser that contains:"***

1. (1B) a statement that the building materials are being purchased for incorporation into real estate located in an Illinois enterprise zone;
2. (2B) the location or address of the real estate into which the building materials will be incorporated;
3. (3B) the name of the enterprise zone in which that real estate is located;
4. (4B) a description of the building materials being purchased; and
5. (5B) the purchaser's signature and date of purchase.

***92-0779 allows limitation of the deduction, "to the extent authorized by ordinance....The ordinance, however, may neither require nor prohibit the purchase of building materials from any retailer or class of retailers in order to qualify for the exemption allowed under this Section."***

**Carmi-White County Enterprise Zone  
Established Criteria Necessary  
In Order to Receive  
"Certificate of Eligibility for Sales Tax Exemption"  
"Purchaser Statement"**

Public Act 92-0779 (SB1760 Enrolled) Section 5k. Building material exemption:

*This language sets forth the requirement that a "Certificate of Eligibility for Sales Tax Exemption be issued by the zone administrator to meet the "qualified sale" requirements in order for the retailer to be allowed to deduct the receipts of sales tax.*

"Each retailer who makes a qualified sale of building materials to be incorporated into real estate in an enterprise zone established by a county or municipality under the Illinois Enterprise Zone Act by remodeling, rehabilitation or new construction, may deduct receipts from such sales when calculating the tax imposed by this Act. For purposes of this Section, "qualified sale" means a sale of building materials that will be incorporated into real estate as part of a building project for which a Certificate of Eligibility for Sales Tax Exemption has been issued by the administrator of the enterprise zone in which the building project is located. To document the exemption allowed under this Section, the retailer must obtain from the purchaser a copy of the Certificate of Eligibility for Sales Tax Exemption issued by the administrator of the enterprise zone into which the building materials will be incorporated."

*92-0779 further requires that "The Certificate of Eligibility for Sales Tax Exemption must contain:"*

1. (1C) a statement that the building project identified in the Certificate meets all the requirements for the building material exemption contained in the enterprise zone ordinance of the jurisdiction in which the building project is located;

*The above referenced statement must meet the following criteria as established by the various designating ordinances of the units of government establishing the Carmi-White County Enterprise Zone:*

- (2C) The project is determined by the zone administrator to be contained within the legal boundary of the Carmi-White County Enterprise Zone.
- (3C) The project is for remodeling, rehabilitation or new construction.
- (4C) The project is of a commercial, industrial, residential or manufacturing nature.
- (5C) The project has proper zoning as established by the jurisdictional zoning officer.
- (6C) The project is one of the nature and scope for which a building permit is required and has been obtained.

**FLOW CHART FOR ACCESSING LOCAL & STATE TAX INCENTIVES  
FOR PROJECTS WITHIN CARMI-WHITE COUNTY ENTERPRISE ZONE**



