

**CITY OF GRAYVILLE  
STATE OF ILLINOIS  
COUNTIES OF WHITE AND EDWARDS  
March 28, 2022**

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The City of Grayville City Council was called to order on Monday, March 28, 2022 at 7:00 P.M., by Mayor Travis Thompson with the following members present at roll call: Commissioners Jordan, Baldwin, Howell, and James. Also present for the meeting were, City Clerk JoEllen Seil, City Treasurer Sharon Walden, City Attorney Jay Walden, Utility Manager Scott Irvine, Kristie Blackman of Sunrise Sanitation, and citizen guests Len B. Thompson and Andy Brock.

**CONSENT AGENDA:** Mayor Thompson asked for a motion to approve the Consent Agenda. Commissioner Baldwin made a motion to approve the consent agenda. The motion was seconded by Commissioner Howell. Yeas: Commissioners Baldwin, Howell, James, and Mayor Thompson. Nays: None. Commissioner Jordan voted Present. The motion carried.

**TREASURER'S REPORT:** Treasurer Sharon Walden read the Treasurer's Report. She reported \$1,914,132.88 in Restricted Funds, \$935,328.25 in Investments and \$454,649.85 in cash available for operations for a total balance of \$3,304,110.98. Treasurer Walden reported tax monies received from White County were \$35,328.98 for the city's main account, TIF 1 at \$61,296.42, TIF 2 at \$772.35 and Library at \$2,035.37. With no questions concerning the Treasurer's Report, Commissioner Baldwin made a motion to approve the Treasurer's Report as presented. The motion was seconded by Commissioner Jordan. The motion carried by unanimous roll call vote.

**PURCHASE ORDER APPROVALS:** There were no purchase orders for approval.

**RECOGNITION OF VISITORS:** Grayville resident Len B. Thompson was present to discuss the draining of a neighboring swimming pool to her alley and her carport area. Ms. Thompson said she was told Chief Hatcher said it was okay to do this and was also told Mayor Thompson said it should be drained out to Commerce Street. She said the water is still coming to her property and she would appreciate if something could be done about it. There were no questions or comments for Ms. Thompson.

Kristie Blackman, owner of Sunrise Sanitation was present to request a change in the day for Grayville residential trash pick-up. She said due to the fuel costs, she would like to move Grayville's pick-up day to Thursday which is also Albion's pick-up day. She said currently the Monday pick-up is paired with Fairfield and with the high cost of fuel, it will make more sense to pair Grayville and Albion on the same day. She said she is hoping the change will prevent her from having to come to the council for an increase in rates. Ms. Blackman said her plan would be to have the last Monday pick-up on April 11<sup>th</sup> and pick-up again on Thursday, April 14<sup>th</sup> and continue with Thursday pick-up after. Commissioner Baldwin asked what people can do with large boxes. Ms. Blackman said they have to be broken down to fit in the tote or call her for an arranged special pick-up.

**UTILITY MANAGER'S REPORT:** Utility Manager Scott Irvine read his monthly report. He reported attending a GIS Mapping System training. He asked if he could get working cameras for the dog pound explaining someone placed a dog in the pound without the knowledge of the city workers. He stated the electric is working at the pool/park. There were no questions for the Utility Manager.

**CITY ATTORNEY:** Attorney Jay Walden had nothing to report at this time.

**COMMISSIONER BALDWIN:** Commissioner Baldwin had nothing to discuss at this time.

**COMMISSIONER JORDAN:** Commissioner Jordan reminded all the Budget Hearing will be held before the April 11<sup>th</sup> Council Meeting. Commissioner Jordan reported oil income of \$1,086.79.

**COMMISSIONER HOWELL:** Commissioner Howell had nothing to report at this time.

**COMMISSIONER JAMES:** Commissioner James had nothing to report at this time.

**MAYOR THOMPSON:** Mayor Thompson had nothing to report at this time.

**EXECUTIVE SESSION:** Mayor Thompson asked for a motion to adjourn into Executive Session for the appointment, employment, compensation, discipline, performance, or dismissal of employees of the Utilities Department, and for the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. Commissioner Howell made a motion to adjourn into Executive Session for the stated reason. Commissioner James seconded the motion. The motion carried by unanimous roll call vote.

**ADJOURN EXECUTIVE SESSION:** Commissioner Jordan made a motion to adjourn Executive Session, seconded by Commissioner Baldwin. The motion carried by unanimous roll call vote.

**EXECUTIVE SESSION ACTION:** Commissioner Baldwin made a motion to hire Cheyenne Esmon as a full-time Police Officer starting April 18, 2022. Commissioner Howell seconded the motion. The motion carried by all those present voting Yea.

#### **OLD BUSINESS:**

**WATER FILTRATION PLANT:** Mayor Thompson said he and Commissioner Howell will be attending the April 4, 2022 meeting of the Albion City Council.

**GRAYVILLE WELCOME SIGNS:** Mayor Thompson said nothing more has been received from the sign company. He said more examples will be presented later.

**1<sup>ST</sup> READING ORDINANCE NO. 924 APPROVING REAL ESTATE SALE:** Now that Brent Speir has reviewed the purchase agreement, the 1<sup>st</sup> Reading of Ordinance No. 924, Approving Real Estate Sale was presented. Commissioner Jordan made a motion to approve the 1<sup>st</sup> reading of Ordinance NO. 924. The motion was seconded by Commissioner Baldwin. The motion carried by unanimous roll call vote.

**PAVING QUOTES FOR POLICE DEPARTMENT PARKING LOT:** A quote from O'Daniel Trucking was presented for paving the new Police Department parking lot. The quote was for \$24,247.00 for 2" asphalt and an additional \$7,990.00 for 3" asphalt which would accommodate any semi traffic. After discussion Commissioner Jordan said he would recommend going with the 3" asphalt. After discussion, Commissioner Jordan made a motion to accept the O'Daniel Trucking Quote for paving the police department parking lot in the amount of \$24,247 plus the \$7,990.00 for the 3" asphalt. Commissioner James seconded the motion. The motion carried by unanimous roll call vote.

**HEATING AND AIR INSTALLATION AT POLICE DEPARTMENT BUILDING:** Mayor Thompson said Thomason Enterprises submitted the revised quote to give a price on the split units. He said their quote is \$9,643.88 while Troyer's quote was \$11,700.00. Commissioner Baldwin asked if it was the same equipment and warranties for both and Mayor Thompson said it was. After discussion, Commissioner Jordan made a motion to accept the Thomason Enterprises quote for heating and air installation at the Police Department building in the amount of \$9,643.88. Commissioner Howell seconded the motion. The motion carried by unanimous roll call vote.

#### **NEW BUSINESS:**

**AWARD MOWING BIDS:** Mayor Thompson said this year was bid out a little different as they asked for a whole season quote for a full 28 weeks. He said K&K Small Jobs had the low bid at \$15,400.00 for the mowing season. He said Jordan Fritchle's bid was \$28,560.00 and USA Mowing Service (Taylor Lynn) was \$29,000.00. Commissioner Baldwin made a motion to award the mowing bid to K&K Small Jobs in the amount of \$15,400.00 for the 2022 mowing season. Commissioner Howell seconded the motion. Yeas: Commissioners Baldwin, Howell, James and Mayor Thompson. Nays: None. Commissioner Joran abstained from the vote. The motion carried.

**REQUESTS FOR TIF ASSISTANCE MANDY'S RESTAURANT AND BUY U BOUTIQUE:** Mayor Thompson said Mandy's Restaurant is asking for TIF assistance to replace their roof and do electrical upgrades. He said the roof cost is \$21,000.00 and the electrical upgrade cost is \$23,980.00. He said they are asking for \$22,990.00 in TIF assistance. Mayor Thompson said Buy U Boutique is requesting assistance for roof replacement and heating and air. He said the Roof cost is \$21,157.00 and the hearing and air cost is \$14,251.23. He said the TIF assistance request is for \$17,703.99 and would like the balance of the work to be a revolving loan in the amount of \$17,703.99. Discussion followed. Commissioner Jordan made a motion to approve the TIF assistance for Mandy's

Restaurant. The motion was seconded by Commissioner Baldwin. The motion carried by unanimous roll call vote. Because the 1<sup>st</sup> reading was not written up with the Revolving Loan component, Commissioner Jordan made a motion to table the Buy U Boutique request until the revolving loan component is included. Commissioner James seconded the motion. The motion carried by unanimous roll call vote.

**AWARD MOTOR FUEL TAX BID FOR OIL AND CHIP STREET PROGRAM:**

Commissioner James made a motion to approve the bid for Mt. Carmel Stabilization in the amount of \$52,473.80 for the Motor Fuel Tax oil and chip street program. He said Mt. Carmel Stabilization was the only bid received. Commissioner Baldwin seconded the motion. The motion carried by unanimous roll call vote.

**REQUEST FOR DONATION GRAYVILLE SENIOR CITIZENS:**

Mayor Thompson read a letter from the Grayville Senior Citizens asking for the annual donation. The letter highlighted the number of meals delivered in a month, the number of meals served in a month, and said they do all of their own fundraising. It was pointed out the donation last year was a total of \$7,500.00 with \$2,500.00 in a monetary donation and \$5,000.00 utility bill credit. After discussion, Commissioner Jordan made a motion to approve the Senior Citizens donation in the amount of \$7,500.00. Commissioner James seconded the motion. The motion carried by unanimous roll call vote.

**REQUEST FOR TREE REMOVAL ASSISTANCE:**

Mayor Thompson presented a request for tree removal assistance at 118 E Sycamore Street. He said Legacy Tree Service quoted the tree removal at \$2,200.00 and the assistance request is for \$1,100.00. After discussion, Commissioner Baldwin made a motion to approve the \$1,100.00 assistance for tree removal at 118 E. Sycamore Street. Commissioner Jordan seconded the motion. The motion carried by unanimous roll call vote.

**POLICE VEHICLE:**

Mayor Thompson said Chief Hatcher is needing guidance on what to do about the purchase of a police vehicle. Mayor Thompson said since they will have to be applied for before obligating a purchase, it may take time and a vehicle will be needed before then. After discussion, Commissioner Jordan suggested getting vehicle quotes and starting the process of approving the cost. He said the city should also apply for a grant. Commissioner Jordan made a motion to have Chief Hatcher get vehicle quotes and timelines to bring to the next meeting. Commissioner Howell seconded the motion. The motion carried by unanimous roll call vote.

**IEPA WASTEWATER TREATMENT PLANT ENERGY EFFICIENCY GRANT:**

Commissioner Howell said an evaluation was done on the Sewer Lagoon and they gave a handful of recommendations to lower operating costs which would result in a \$16,000.00 per year savings in the electrical cost. He said the IEPA has a grant to fund the recommendations which include VFDs. After discussion, Commissioner Howell made a motion to apply for the IEPA Energy Efficiency Grant which is an 80/20 grant in the total project amount of \$56,000.00 with \$11,200.00 being the city's part. Commissioner Jordan seconded the motion. The motion carried by unanimous roll call vote.

**SWIMMING POOL – MANAGER, LIFEGUARDS, CONCESSIONS:**

Treasurer Wadlen said there are eight new potential lifeguards that have signed up for the class. She said they will practice in Evansville. Discussion followed concerning a manager and more adult supervision. She said because the city's requirement is for the manager to also be a lifeguard, it may be difficult to get that. She said the cost of the class is \$250.00 per student and asked if the city would again be willing to pay ½ the cost and then they agree to work for the Grayville Swimming Pool first. Treasurer Walden said the lifeguards will have to be paid minimum wage which is \$12.00 per hour and the manager would be paid \$13.00 per hour. After more discussion concerning the swimming pool, Commissioner Baldwin made a motion to advertise for the lease of the Concession Stand, pay ½ the lifeguard training. Commissioner James seconded the motion. The motion carried by unanimous roll call vote.

**JOHN RISLEY – BULK WATER:**

Mr. Jon Risley was present to address the council about the city's bulk water station. He said he hauls water usually on Sundays and reported oil all over the hose. He said he didn't think the honor system for getting water works and the oil on the hose is a problem. He said Albion has a coin operated station and it costs 25 cents for 70 gallons of water. Discussion followed on getting quotes for a meter system and how to resolve the dirty hose. There was no action taken.

**ADJOURN:** Since there was no further business to discuss, Commissioner Howell made a motion to adjourn, seconded by Commissioner Baldwin. The motion carried.

Approved: April 11, 2022

YEA

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Mayor Thompson

YEA

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Commissioner Baldwin

YEA

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Commissioner Jordan

YEA

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Commissioner Howell

YEA

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Commissioner James

ATTEST:

*JoEllen Seil*

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City Clerk