

**CITY OF GRAYVILLE
STATE OF ILLINOIS
COUNTIES OF WHITE AND EDWARDS
APRIL 25, 2022**

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The City of Grayville City Council was called to order on Monday, April 25, 2022 at 7:00 P.M., by Mayor Travis Thompson with the following members present at roll call: Commissioners Jordan, Baldwin, and James. Also present for the meeting were, City Clerk JoEllen Seil, City Treasurer Sharon Walden, City Attorney Jay Walden, Utility Manager Scott Irvine, and citizen guess Andy Brock and Denny Reese. Commissioner Howell was absent.

CONSENT AGENDA: Mayor Thompson asked for a motion to approve the Consent Agenda. Commissioner Jordan made a motion to approve the consent agenda. The motion was seconded by Commissioner James. Yeas: Commissioners Baldwin, Jordanm James, and Mayor Thompson. Nays: None. The motion carried.

TREASURER'S REPORT: Treasurer Sharon Walden read the Treasurer's Report. She reported \$1,920,626.75 in Restricted Funds, \$935,328.25 in Investments and \$371,951.95 in cash available for operations for a total balance of \$3,227,906.95. Treasurer Walden also asked for a transfer approval from the Illinois EPAY account to the general account in the amount of \$110,950.00. Commissioner Jordan made a motion to approve the Treasurer's Report and approve the transfer request as presented. The motion was seconded by Commissioner James. The motion carried by all those present voting Yea.

PURCHASE ORDER APPROVALS: There were no purchase orders for approval.

RECOGNITION OF VISITORS: There was nothing from the audience at this time.

UTILITY MANAGER'S REPORT: Utility Manager Scott Irvine read his monthly activity report. He said K&M Pump has been here for some lift station problems. He said the pool is being cleaned up and a 2" water line had to be repaired on Oxford Street that feeds the swimming pool. He said the workers helped put up the new Grayville banners downtown. He reported being contacted by Egyptian Health Department concerning the septic system at the campground. He said Jerry Michels will be getting this done.

CITY ATTORNEY: Attorney Jay Walden had nothing to report at this time.

COMMISSIONER BALDWIN: Commissioner Baldwin had nothing to discuss at this time.

COMMISSIONER JORDAN: Commissioner Jordan reported oil incomes of \$942.96 and \$2,029.04.

COMMISSIONER HOWELL:

COMMISSIONER JAMES: Commissioner James had nothing to report at this time.

MAYOR THOMPSON: Mayor Thompson had nothing to report at this time.

EXECUTIVE SESSION: Mayor Thompson asked for a motion to adjourn into Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of employees of the Utilities Department. Commissioner James made a motion to adjourn into Executive Session, seconded by Commissioner Jordan. The motion carried by all those present voting Yea.

ADJOURN EXECUTIVE SESSION: Commissioner Jordan made a motion to adjourn Executive Session. Commissioner Baldwin seconded the motion. The motion carried by all those present voting Yea.

OLD BUSINESS

WATER FILTRATION PLANT – ANNOUNCE SPECIAL MEETING: Mayor Thompson said as a result of the special meeting held with Albion, the communities agreed to form a cooperative. He said he and Commissioner Howell were appointed to represent Grayville for the formation of the cooperative. Attorney Walden said he appreciates whomever sent the information on attorneys with experience in forming a cooperative.

GRAYVILLE WELCOME SIGNS: Mayor Thompson said the sign company has not yet called about coming to a meeting. Commissioner Baldwin said in looking at the existing signs, he knows they cannot be moved and said he knows the banks helped out with those. He suggested re-doing those signs and adding a welcome sign near the Interstate also.

SWIMMING POOL – MANAGER, LIFEGUARDS, CONCESSIONS: Mayor Thompson said he received one proposal for the concession stand. He said Callie Neeley has requested to lease and operate the concession stand for \$3.00 per day. He said he would recommend the city accept her proposal. Commissioner Jordan made a motion to accept Callie Neeley's request to lease the swimming pool concession stand for \$3.00 per day. Commissioner James seconded the motion. The motion carried by all those present voting Yea.

Treasurer Sharon Walden said opening day is usually Memorial Day which will be May 30th this year. She suggested opening on Saturday May 28th and offering free swim for the entire Memorial Day weekend. She said approval for the opening on May 28th will be needed. She said she plans for the six lifeguards to begin cleaning the pool on May 21st and said Stacy Cowles will supervise the cleaning of the shower rooms. She said hours last year were 1 P.M. to 8 P.M. and would suggest having the same hours. She reported the average attendance last year was 50 swimmers per day and the cost was \$1.00 per individual. She asked if the council would want to raise that price to \$2.00. Treasurer Walden said she would like approval to seek sponsors for Free Swim Sundays. She said there are eleven (11) Sundays and would like to get sponsorships at \$100.00 to offer the free swims. Discussion followed concerning the hiring of a manager and it was decided to accept applications with a decision on the hiring at the next meeting.

POLICY ON TREE REMOVALS: Commissioner David Jordan suggested only allowing for a total of five (5) trees per year for the tree removal policy and a maximum reimbursement of \$1,200.00 per tree. He also suggested that an individual requesting assistance would need two (2) bids for removal on city right-of-way. After discussion, Commissioner Jordan made a motion to adopt the policy on tree removals on city right-of-way limiting removal to five trees per year at a maximum amount of \$1,200 per tree and requiring two bids. He added the Mayor and Utility Manager would review for approval. Commissioner Baldwin seconded the motion. The motion carried by all those in favor voting Year.

PURCHASE MOWER ATTACHMENT: Utility Manager Scott Irvine said the city can purchase a used attachment from Sam Arnold at a cost of \$2,800.00. He said it will work with the mini excavator and the cost for the attaching piece with shipping is \$450.00. He said it is in excellent condition and would cut 2-to-3-inch trees. Discussion on a new attachment coming with a warranty followed. After more discussion, Commissioner Baldwin made a motion to purchase the attachment from Sam Arnold at a cost of \$2,800.00 plus purchase the \$450.00 attaching piece. Commissioner Jordan seconded the motion. The motion carried by all those present voting Yea.

SEWER UPGRADE PROJECT – ARPA/SLFRF USE OF ALLOTTED FUNDS: Mayor Thompson said he and Commissioner Howell met with Lee Beckman of

Milano-Grunloh and discussed the sewer project. He said since the EPA is only requiring the replacement of the screen at the lagoon, it is recommended that the ARPA funds be used with the water line project if and when we receive the grant for replacement. He said we should know in the next week. He said the screen replacement will cost \$20,000.00 so the funds can better be used with the water line project. Discussion followed. Commissioner Jordan made a motion to use the ARPA funds for the water line project as recommended by the engineers. Commissioner James seconded the motion. The motion carried by all those present voting Yea.

LEN THOMPSON – ALLEY WATER ISSUES: Ms. Len B. Thompson was not in attendance.

NEW BUSINESS

ACCEPT QUOTE FOR GAS LIABILITY INSURANCE POLICY EFFECTIVE MAY 1: Mayor Thompson asked for a motion to approve the Markel Gas General Liability Insurance through First Insurance who is being acquired by Shepherd Insurance. Commissioner James made a motion to go with Markle Gas Liability Insurance Quote at a cost of \$7,592.00. Commissioner Jordan seconded the motion. The motion carried by all those present voting Yea.

COPS HIRING PROGRAM: Mayor Thompson asked for a motion to approve making application for the COPS hiring grant program. Commissioner Jordan made the motion, seconded by Commissioner Baldwin. The motion carried by all those present voting Yea.

RFPS CITY GENERAL LIABILITY, PROPERTY, AND VEHICLE INSURANCE: Commissioner Jordan made a motion to send out Request for Proposals for the city's general insurance. Commissioner Baldwin seconded the motion. The motion carried by all those present voting Yea.

UTILITY RATES: Commissioner Jordan said the new utility rates will go into effect on May 1st. He said the water and sewer are automatic increases but asked for an increase in the trash pick-up rate from \$15.75 to \$16.75 due to an increase in the contract price. Commissioner Jordan made the motion to accept the utility rates for water and sewer as per the ordinance. Commissioner James seconded the motion. The motion carried by all those present voting Yea. Commissioner Jordan then made a motion to approve the increase in monthly residential trash pick-up rate from \$15.75 to \$16.75. Commissioner James seconded the motion. The motion carried by all those present voting Yea.

GENERATOR SERVICE CONTRACT QUOTES: Treasurer Sharon Walden said she has received two quotes for generator service one from EVAPAR and the other from ASKA. She said the EVAPAR quote is for one (1) year and the ASKA quote is for two (2) years. She said she is going to ask ASKA to quote for one (1) year in order to compare apples to apples. She said she will ask that the quotes be in by May 2nd for consideration at the May 9th council meeting. After discussion, Commissioner Jordan made a motion to table the generator service contract asking for another quote from ASKA. Commissioner Baldwin seconded the motion. The motion carried by all those present voting Yea.

REQUEST FOR REVOLVING LOAN FOR BUSINESS START-UP: Mr. Denny Reese was present to request loan assistance in purchasing a building to place on the empty lot next to his residence to sell Hollywood memorabilia. He said he would mostly sell books. He said his hours would likely be 9 A.M. to 1 P.M. and with just two years left until he retires, he would like to have this to help supplement. Attorney Walden said with the use of the Revolving Loan Fund, zoning requirements also have to be met. Discussion followed. Commissioner Baldwin made a motion to approve the Revolving Loan for Denny Reese [in the amount of \$12,000.00 for 10 years at 2 ½ % interest] pending a building permit approval. Commissioner Jordan seconded the motion. The motion carried by all those present voting Yea.

TIF REQUESTS FOR ASSISTANCE: A request for TIF #2 Assistance from HTZ Properties, LLC was received. Mayor Thompson said the eligible TIF expenses are \$143,025.00. He recommended a 50% reimbursement of property tax increment paid on the property. After discussion, Commissioner Jordan made a motion to have City Attorney Jay Walden draft an agreement for TIF #2 assistance with HTZ Properties, LLC for 50% reimbursement of property tax increment based on their estimate of eligible TIF costs of \$143,025.00. Commissioner James seconded the motion. The motion carried by all those present voting Yea.

REQUEST FOR SPECIAL EVENT LIQUOR LICENSE – GRAYVILLE MOOSE LODGE – JUNE 4, 2022. Mayor Thompson asked for a motion to approve the requested special liquor license for the Grayville Moose Lodge for the June 4, 2022 fish fry. Commissioner Baldwin made the motion, seconded by Commissioner James. The motion carried by all those present voting Yea.

AMEND TRAFFIC SCHEDULE – NO PARKING – EAST NORTH STREET: Mayor Thompson asked for a motion to amend the traffic schedule to made no parking at the last parking space on East North Street across from the old Police Department building. He said there have been several complaints about the difficulty in seeing to pull out onto East North Street from South Main Street. He said he had Chief Hatcher look at this and he agreed the last spot should be no parking. Discussion followed on whether an additional space should also be made no parking. It was suggested to begin with just the one space to see if that helps the issue. Commissioner James made a motion to amend the Traffic Code to make the last parking space on East North Street at South Main Street on the South side of East North Street no parking. Commissioner Baldwin seconded the motion. The motion carried by all those present voting Yea.

ADJOURN: Since there was no further business to discuss, Commissioner James made a motion to adjourn, seconded by Commissioner Jordan. The motion carried.

Approved: May 9, 2022

Mayor Thompson

Commissioner Baldwin

Commissioner Jordan

Commissioner Howell

Commissioner James

ATTEST:

City Clerk